



Full Council Meeting

Monday 9 June 2025, 7.30 pm start
Whittle-le-Woods Village Hall, Whittle-le-Woods

MINUTES

Attendance

Cllr Peter Auwerx
Cllr Chris Briscoe
Cllr Colin Evans
Cllr Steve Fogarty
Cllr Russ Green
Cllr Barbara Higham

Cllr Peter Higham
Cllr Wendy McDonald
Cllr D Moss
Cllr Will Yates

Clerking: D Platt

1. Apologies

Apology received from Cllr T Newall.

2. Declarations of interest and dispensation considerations

Cllr Briscoe notified of an interest in a payment in item 5.1.

3. Minutes of previous Council meetings to be approved, or received at a later date

Minutes for meetings held on 12 May 2025 will be presented at the next meeting.

4. Statutory Business

4.1 Councillor vacancy update

The vacancy has been readvertised on the noticeboards with a new poster.

4.2 Planning - Consider planning report, approve responses and ratify responses made between meetings or to meet deadlines.

Resolved: 435 – Council objected to this application as it appeared to be over development of the plot size and would change the character of the streetscene.

5. Financial items

5.1 Consider and approve expenditures in the circulated report, and any after the agenda, submitted to the meeting

Resolved: Council approved payments for

C Briscoe	Installations	£300.00
Employee 2	Salary	£592.75
S Edwards	Internal Audit	£75.00
Pole Green Nursery	Baskets	£269.85

5.2 Receive finance reports circulated

No reports circulated.

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5.3 Receive and approve the Financial Accounts to 31 March 2025

Resolved: Council received approved the Financial Accounts to 31 March 2025.

5.4 Receive and approve the Annual Governance Statement (Section 1)

Resolved: Council received approved the Annual Governance Statement (Section 1)

5.5 Receive and approve the Accounting Statements (Section 2)

Resolved: Council received approved the Accounting Statements (Section 2)

5.6 Receive an update on the position of the Internal and External Audit processes

Resolved: Council received an update that the Internal Audit had been completed and the External Audit process was underway.

5.7 Banking arrangements, review present and recent efforts to secure, apply for a Unity Trust Bank account and specify who will be named on the bank mandate

Members referred a discussion updated on the present bank account efforts to the private session.

5.8 Consider a grant request from BVFest

Resolved: Council approved a grant for £200.

6. Project updates from Councillors

Councillors updated Council on the projects they had been overseeing.

Kissing gate along Carwood Lane Footpath (not the PROW piece) will be placed.

Christmas lights switch on will be 7 December and the following tasks were allocated: Carols PH, Band CE, Tree WMcD, gazebos 1 large and 1 small RG, Chairs from Roebuck PH, BH.

7. Matters for information

8. Exclusion of Press and Public

Resolved: Council resolved because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming item of business - pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960¹ and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972².

9. Updates on employment, recruitment, interim measures and urgent actions

Chair updated the Council on the employment situation.

Staffing Committee are B Higham, T Newall, S Fogarty.

Members input into the job vacancy advertisement.

A member updated the Council on the current bank position.

Members discussed the requirement for purchase of a Microsoft license and cloud and this will be circulated when researched.

Members restored the public meeting.

¹ <https://www.legislation.gov.uk/ukpga/Eliz2/8-9/67/section/1>

² <https://www.legislation.gov.uk/ukpga/1972/70/schedule/12A>

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- 5.7 Banking arrangements, review present and recent efforts to secure, apply for a Unity Trust Bank account and specify who will be named on the bank mandate

Resolved: Council agreed to apply for a Unity Trust Bank account as per the agenda items specified by the Unity Trust Bank. Council specified who will be named on the bank mandate, authorisation levels, internet banking access as follows:

D Platt Clerk to 'view, submit'; C Evans to 'view, submit, approve'; W McDonald, P Higham, B Higham, W Yates all to 'view, approve'.

Chair closed the meeting.